



**WAIFEM BUSINESS DEVELOPMENT AND CONSULTACY UNIT:  
PROGRAMME TABLE FOR 2020**

<b>S/N</b>	<b>Month</b>	<b>Course Title</b>	<b>Duration</b>	<b>Venue</b>	<b>Registration Fees</b>
1	March	Advanced Budgeting, Planning & Forecasting: The Complete Process	5 days	Accra, Ghana	\$1,200.00
2	March	Office Administration & Management: Achieving Efficiency & Effectiveness for Secretaries and Administrative Professionals.	5 days	Accra, Ghana	\$1,200.00
3	1-3 April	High-Level Workshop on Regulation of Fintech: Benefits and Risks for Sustainable Development in ECOWAS Countries.	3 days	Dubai, UAE	\$2,500.00
4	April	Project Evaluation and Impact Assessment: Tools and Techniques	5 days	Abuja	\$1,200.00
5	April	Project Monitoring and Evaluation (M&E)	5 days	Abuja	\$1,200.00
6	May	Advanced Report Writing and Minute Taking	5 days	Lagos	\$1,200.00
7	May	International Standards in Auditing (ISA) and Practical Applications in the Audit Process	5 days	Lagos	\$1,200.00
8	June	Financial Analysis: Evaluation, Budgeting & Decision Making	5 days	The Gambia	\$1,200.00
9	June	Accounting and Finance for Managers	5 days	The Gambia	\$1,200.00
10	July	Risk-Based Auditing and Management	5 days	Accra, Ghana	\$1,200.00

11	July	Financial Accounting, Reporting and Analysis	5 days	Accra, Ghana	\$1,200.00
12	August	Practical Applications in International Public Sector Accounting Standards (IPSAS) and International Financial Reporting Standards (IFRS) Training	6 days	Sierra Leone	\$1,500.00
13	August	Internal Auditing & Control Best Practices	5 days	Sierra Leone	\$1,200.00
14	September	Digital Financial Services and Management of Fraud on Mobile Payment Platforms	5 days	Monrovia, Liberia	\$1,200.00
15	September	Treasury and Liquidity Management	5 days	Liberia	\$1,200.00
16	October	Effective Report Writing for Financial Officers, Risk Officers, Internal Auditors and Accountants	5 days	Lagos, Nigeria	\$1,000.00
17	October	Improving Management Performance and Overcoming Common Challenges in Retirement.	5 days	Lagos, Nigeria	\$1,000.00